



GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MINUTES

August 24, 2017
6:30 PM - High School Library

CALL TO ORDER

The meeting was called to order by Dennis Schaperjahn, Board of Education Vice-President, in the absence of Board President Jay Anderson, at 6:30 PM in the High School Library.

PLEDGE OF ALLEGIANCE - Was recited.

ADDITIONS TO THE AGENDA - Were noted.

PUBLIC COMMENT ON AGENDA ITEMS - None.

BOARD MEMBERS PRESENT

Michelle Bombard, Stacey Caruso-Sharpe, Melodye Eldeen, Linda Jackowski, Dennis Schaperjahn, Joan Slagle

BOARD MEMBERS ABSENT

Jay Anderson

OTHERS PRESENT

Shannon C. Shine, Superintendent of Schools; Frank Ferraro, Business Administrator; Jennifer Hall, Director of Pupil Personnel Services, Michael Miller, Jr./Sr. High School Principal; Brita Donovan, Director of Curriculum, Instruction and Assessments; Nathan Kocak, Dean of Students/Athletic Director; Community Members

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PRESENTATION - None.

SUPERINTENDENT'S REPORT

APPROVAL OF CONSENT AGENDA

Motion Linda Jackowski, Second Stacey Caruso-Sharpe to approve the following Consent Agenda:

CONSENT AGENDA			
FINANCIAL REPORTS / BOARD MEETING MINUTES			
July, 2017 June, 2017 August 10, 2017	Student Activity Accounts Treasurer's Report District Treasurer's Report Board Meeting Minutes		
CSE / CPSE RECOMMENDATIONS			
Approve CSE/CPSE recommendations as presented to the Board prior to the meeting.			
APPOINTMENTS/OTHER			
NAME	TITLE	RATE OF PAY	EFFECTIVE DATE
Christine Buskey	Teacher Aide	\$9.70/Hour	09/05/17
Angela Crawford	Teacher Aide	\$9.70/Hour	09/05/17
Nyrell Horton	Teacher Aide	\$9.70/Hour	09/05/17
Richard Jevitt	Bus Driver	\$16.01/Hour	09/01/17
Trevor Tripp	<u>Rescind Appointment:</u> JV Soccer Coach	\$1,918/Year Level A3	08/14/17
Trevor Tripp	Boys Modified Soccer Coach	\$1,273/Year Level A3	08/14/17

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

NEW BUSINESS

1. A 2nd reading and adoption of the following Policies and Regulations was tabled to the next meeting.

- 1500 Public Use of School Facilities
- 6000 Fiscal Management Goals
- 6110 Budget Planning
- 6110R Budget Planning Regulation
- 6150 Budget Transfers
- 6240 Investments
- 6240R Investments Regulation
- 6410 Authorized Signatures
- 6600 Fiscal Accounting and Reporting
- 6640 Inventories
- 8505 Charging School Meals

NEW BUSINESS (Continued)

2. Motion Melodye Eldeen, Second Michelle Bombard
 Re-adopt Code of Conduct Policy 5300 with no revisions from the prior year.
 All voted aye to approve the motion. Motion passed. 6-Yes 0-No

3. Motion Melodye Eldeen, Second Stacey Caruso-Sharpe
 Adopt the 2017-2018 tax warrant in the amount of \$10,350,093 and \$154,340 for the Library levy and that the collection period be established as follows:
 September 1, 2017 through September 30, 2017 (no penalty)
 October 1, 2017 through October 27, 2017 (2% penalty)
 All voted aye to approve the motion. Motion passed. 6-Yes 0-No

The tax levy amount of \$10,350,093 results in the tax rates per thousand of assessed value below. The rate on true value is \$14.85 per thousand.

Charlton	\$21.21	Amsterdam	\$171.09
Galway	\$26.52	Broadalbin	\$ 16.69
Milton	\$16.14	Glenville	\$ 16.14
Providence	\$14.85	Perth	\$ 27.76

4. Motion Michelle Bombard, Second Linda Jackowski
 Approve a 2.5 percent annual salary increase for Frank Ferraro, School Business Administrator, effective July 1, 2017. His salary beginning on July 1, 2017 will be \$96,350/year.
 All voted aye to approve the motion. Motion passed. 6-Yes 0-No

5. Motion Linda Jackowski, Second Melodye Eldeen
 To approve the following Bus Bond Resolution:

BOND RESOLUTION DATED AUGUST 24, 2017 OF THE BOARD OF EDUCATION OF THE GALWAY CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$436,051 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES AT AN ESTIMATED MAXIMUM COST OF \$449,051, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Galway Central School District, New York, (the "District") at its annual District meeting duly held on the 16th day of May, 2017, duly approved a proposition authorizing the issuance of serial general obligation bonds and/or installment purchase contracts in an aggregate principal amount not to exceed \$436,051 to finance the acquisition school buses at a maximum cost of \$449,051, the expenditure of such sum for such purpose, the levy of the necessary tax therefor, to be levied upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, taking into account state aid received and trade-in value;

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall acquire four (4) school buses at a maximum amount of not to exceed \$449,051, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting duly held on May 16, 2017.

Section 2. The School District is hereby authorized to issue its serial general obligation bonds (the "Bonds") pursuant to the Local Finance Law of New York and/or enter installment purchase contracts pursuant to the General Municipal Law, in the aggregate principal amount of not to exceed \$436,051, in order to finance the class of objects or purposes described herein.

Section 3. The classes of objects or purposes to be financed pursuant to this Resolution is the acquisition of four (4) school buses (the "Purpose").

NEW BUSINESS (Continued)

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$449,051, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the School District plans to finance the cost of the Purpose from state aid, trade-in value and funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and/or the proceeds of installment purchase contracts.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the School District.

Section 8. The faith and credit of the School District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the School District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. The power to further authorize the execution of installment purchase contracts and to prescribe the terms, form and contents of the installment purchase contracts, subject to the provisions of this Resolution and the General Municipal Law, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any installment purchase contracts entered into pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such installment purchase contracts the corporate seal of the School District.

Section 12. This Resolution shall take effect immediately upon its adoption.

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

6. Mr. Ferraro clarified that the following resolution must legally be presented to the Board of Education for approval. The District and the Galway Public Library are two separate entities with bills, taxes, etc. separate from the school district. School districts in NYS are legally required to bond funds for municipalities, which is why the Board must vote on this resolution. By the Board approving this resolution, it is in no way endorsing or not endorsing the new Galway Public Library.

Motion Linda Jackowski, Second Michelle Bombard

To approve the following New Library Building Bond Resolution:

BOND RESOLUTION DATED AUGUST 24, 2017 OF THE BOARD OF EDUCATION OF THE GALWAY CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$1,150,000 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS TO FINANCE THE CONSTRUCTION OF A NEW LIBRARY BUILDING, INCLUDING SITE WORK, AND ACQUIRE ORIGINAL FURNISHINGS, EQUIPMENT, MACHINERY OR APPARATUS REQUIRED FOR THE PURPOSE FOR WHICH SUCH BUILDING IS TO BE USED, AT AN ESTIMATED MAXIMUM COST OF \$2,567,000, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH

NEW BUSINESS (Continued)

WHEREAS, the qualified voters of the Galway Central School District, New York (the "District"), at a special District meeting duly held on the 14th day of June, 2017, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$1,150,000 to finance the construction of a new library building, including site work, and acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such building is to be used (collectively, the "Purpose"), the expenditure of such sum for such purposes, and the levy of the necessary tax therefor, to be levied upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law; and

WHEREAS, the Galway Public Library (the "Library") will acquire and construct the Purpose on East Street in Galway, New York and enter into an agreement with the District to, inter alia, restrict the use of the Purpose to use as a library in compliance with applicable laws of the State of New York; and

WHEREAS, the Board of Education of the District desires to approve the issuance of bonds and bond anticipation notes in order to finance the cost of the acquisition and construction of the Purpose;

NOW THEREFOR, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$1,150,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 2. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the construction of a new Library building to be located on East Street in Galway, New York, including the acquisition of equipment, machinery, apparatus, appurtenances, site work and other improvements, and expenses in connection therewith.

Section 3. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$2,567,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and other available funds of the Library.

Section 4. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 11(a)(1) of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is thirty (30) years.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to execute and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the School District.

Section 7. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 8. This Resolution shall constitute the declaration of the School District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 9. Prior to the issuance of the Bonds or any bond anticipation notes authorized hereunder, the District and the Library shall enter into an agreement (the "Agreement") requiring that the Purpose be used as a library in compliance with the Education Law of the State of New York, any other applicable New York State statute or regulation applicable thereto and the Internal Revenue Code of 1986, as amended, and containing such other terms as may be recommended by counsel to the District and bond counsel to the District. The President of the Board of Education is hereby authorized to execute and deliver the Agreement on behalf of the District.

Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. This Resolution shall take effect immediately upon its adoption.

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

OLD BUSINESS

Discussion continued on district mailing procedures to ensure that district residents receive our newsletters, calendars etc. and topics from the recent Board retreat.

PUBLIC COMMENT

Community Member, Terry Ostrander, will be providing the name of a software program that he thinks may be useful to the District. Mr. Ostrander thanked Frank Ferraro, School Business Administrator, for one of the best budget proposals he has seen in the many years he has been attending Board meetings and served on the Board.

BOARD MEMBER COMMENTS

The District is preparing for the upcoming Grades K-8 Back to School Open House on August 31st, Meet the Teacher Night for Grades K-6 on September 14th and the Jr./Sr. High School Open House on September 19th. The Board asked that a table be set up at each event for the Board of Education with various flyers, calendars, etc. available to them should anyone attending want to pick up information about the school district. Board ID badges and nameplates will also be provided to them. Per the request of the Board, Linda Casatelli will be obtaining a list of 2017-18 PTSA meetings so the Board can sign up to attend their meetings throughout the year as they have in the past. The Board also asked that a structure or outline of recurring items be created based on past Board meeting Agendas for the Board's use as a tool in knowing what is coming up ahead of time. They also requested that a biography of each Board member be posted on the District's website so the District can get to know their Board members better. Mr. Shine will request that Tara Sullivan, the District's communication person, compile the information and post it on our website as soon as it is completed..

Dennis Schaperjahn reported on a recent facilities committee meeting he attended. The District is close to the "dark period" with our Capital Project where SED will be reviewing our submissions over a number of months. CSArch and Turner Construction will be providing an update to the Board at the September 21st Board meeting to recap what has been happening since their last update (e.g., production of the actual construction documents, final site reviews, document tweaking, last minute scope changes such as nixing the watering for the fields, etc.). They will also talk about the upcoming timeline and how things will happen when we have to plan for the interruptions to facilities use and programming as construction actually begins (i.e., reassurance that we will develop a specific event/location timeline and then will have dedicated meetings to plan for athletics, extracurriculars, academic programming and any/all other facilities usage). Construction is still scheduled to begin next summer.

Brita Donovan invited the Board to attend Faculty and Staff Opening Day on September 5th and will be sending them the schedule of events taking place that day.

ADJOURNMENT

Motion Linda Jackowski, Second Stacey Caruso-Sharpe to adjourn at 7:35 PM. All voted aye to approve the motion. Motion passed. 6-Yes 0-No

Respectfully submitted,

Linda M. Casatelli

Linda M. Casatelli
District Clerk